# PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

## Minutes of the August 17, 2017 Board of Education Meeting

## **Board Approved 8-24-17**

#### **CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education originally scheduled for August 10, 2017 was rescheduled and held on August 17, 2017 and called to order by Russell Gould, President, at 8:04 PM. The Pledge of Allegiance was led by Mr. David Piperato followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

#### Roll Call - School Board Recorder: Ms. Debra Duff

**School Board members in attendance**: Russell Gould, President, Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Dan Wunder, Sue Kresge, Doug Wisser, Kenneth Cocuzzo.

Administrative staff in attendance: David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services.

**Building administrative staff in attendance:** Matt Triolo **School Solicitor in attendance:** Robert Kidwell, Esq.

**Notification of Executive Session:** Mr. Gould announced that an executive session was held on August 17, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Good News: 2017 Athlete of the Year School Award to PVSD – Mr. Gregory Leh, Coordinated Health with Seth Slavin (winner of the 2017 male AOTY). Mr. Leh, Senior Director of Marketing for Coordinated Health stated that he is distinctly honored to make this presentation to the Board and to celebrate the 19 year relationship and partnership between the Pleasant Valley School District and Coordinated Health in the areas of sports medicine and the Athlete of the Year program. Mr. Leh recognized Seth Slavin for receiving the 2017 Athlete of the Year award and receiving \$11,000 in scholarships that he will use for his Lehigh education in engineering. Mr. Slavin thanked Coordinated Health for the donation on behalf of himself and his family and spoke highly of the success of these programs. Mr. Leh stated that three criteria must be met in order to receive this honor: Academics, leadership, and athletics. Mr. Leh stated that Seth Slavin exemplifies all of these characteristics and on behalf of Coordinated Health he presented a trophy honoring Seth Slavin to Superintendent Piperato and Board President Gould. Mr. Piperato also presented two awards to Seth Slavin for the 3200 meter and 3200 meter relay.

# **Pleasant Valley Citizens:**

Ms. Donna Yozwiak, Chestnuthill Township, questioned the \$2500 retainer to criminal defense attorney Mark Newman of the law firm Mark Neff. She expressed concern that taxpayers are paying for these kinds of expenses. Attorney Kidwell stated that legal representation for persons that had to go before a grand jury was approved by the Board in its discretion. Ms. Yozwiak questioned policy on this issue and also questioned the timeline in which Board approval was made. Mr. Kidwell stated that the School Code provides the authority for the Board to enter into contracts and that the decision was made to provide legal representation subject to ratification which ultimately took place.

Mr. Jesus Elias, a bus driver for First Student and a former bus driver for Pleasant Valley School District, stated he was transferred to Allentown five years ago and expressed his desire to return to Pleasant Valley as a bus driver. Discussion was held and Mr. Piperato stated that he contact him for an appointment and also suggested that he contact First Student.

Mr. Jason Kish, Chestnuthill Township, expressed concern about the hiring of an administrator through the SOS program. Discussion was held where Mr. Piperato recommended contacting him as this was not an appropriate forum to discuss personnel issues. Mr. Kish stated that he will submit a right to know request questioning the money allocated to SOS.

Mr. John Gesiskie, Chestnuthill Township, representing PSEA and on behalf of the officers and building representatives many of whom were present, welcomed Mr. Piperato as the new superintendent. Mr. Gesiskie expressed that he wanted to publicly congratulate Mr. Piperato and

expressed that they have had good communication and hopes to continue a good relationship. Mr. Piperato expressed appreciation and Mr. Gould expressed his hopes for a continued good relationship with PSEA.

# SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Ms. Kresge motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on July 18, 2017 and the special meeting held on July 24, 2017.

#### **CARRIED**

#### TREASURER'S REPORT: Mr. Bob Serfass

Ms. Micklos motioned, seconded by Mr. Wisser to approve agenda item #3 as was attached, as follows:

Approval of #3.a. Accounts Payable – 7-1-17 to 7-31-17 (Manual Checks)

Approval of #3.b. Accounts Payable – 8-1-17 to 8-10-17

Approval of #3.c. Trial Balance/Financial Statement 7-31-17

Approval of #3.d. Asset Cost Summary – 7-31-17

Approval of #3.e. Condensed Board Summary/Expenditures-Revenues 7-31-17

**ROLL CALL: 9-0 CARRIED** 

Abstained on #3.b. Check No. 00218469: Ms. Kresge; Check No. 00218530: Mr. Wunder 7-0-2 CARRIED (Abstention Forms attached)

The Accounts Payable (#3.f. and #3.g.) approved at the July 18, 2017 Board meeting was provided and attached to the agenda for informational purposes.

#### **OLD BUSINESS**

**Solicitor:** Robert Kidwell, Esq. – No report.

#### **NEW BUSINESS**

#### Monroe Career & Technical Institute: Ms. Linda Micklos -

Ms. Micklos reported on the monthly JOC meeting held on August 7<sup>th</sup>:

- Approval to purchase equipment (van and simulator) through the Perkins Grant. The amount of \$348,000 was accepted from the PA Department of Education for the 2017-18 school year.
- The Safe School Grant was submitted for \$20,000. Two entrapment points, light cameras and security glass film for the front doors were requested.
- New teacher induction in-service was held August 14<sup>th</sup> and 15<sup>th</sup> and the staff in-service is scheduled for August 23<sup>rd</sup> and 24<sup>th</sup>.
- Algebra Keystone exams were given to 9<sup>th</sup> grade students and 32% scored proficient or advanced.
- Adult Education for the summer semester enrollment is 140 students. The prior two years had enrollment of 99 and 98.
- The sidewalk project is about two weeks behind and staff and students will be diverted to the back of the building during construction.
- The air conditioning in Culinary Arts stopped working and is not repairable. The cost for replacement is \$14,640 which will be paid from the Capital Reserve Fund.
- Summer cleaning of all classrooms was completed and all student lockers have been repaired as well as the start of the hallway painting.

Ms. Micklos stated that the next meeting will be held on Monday, September 11<sup>th</sup>.

## Colonial IU#20: Mr. Daniel Wunder - No report.

# PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge reported that PDE has released its draft Consolidation State Plan for compliance in the Every Student Succeeds Act (ESSA). The Plan is available for public comment through an online survey until August 31<sup>st</sup> and subsequently PDE will submit the document to the U.S. Department of Education on September 18<sup>th</sup> for approval and initial implementation of the Plan will begin in the 2017-2018 school year. Ms. Kresge asked Mr. Newman to provide a brief outline of the ESSA. Mr. Newman stated that this replaces No Child Left Behind. He said that the federal government has to approve it but he will provide the outline of what is proposed. In addition, Ms. Kresge announced that starting this spring the English/Language Arts PSSA exam will be reduced from four sections to three sections and in the math PSSA exam from three sections to two sections. Also, Ms. Kresge stated that we still do not have a state budget but a revenue package has been sent to the House.

## SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato

Agenda item #6.a. – Enrollment – The enrollment report as of August 2017 was attached to the agenda.

Agenda item #6.b. – The following policy was attached to the agenda for a first reading:

• Policy No. 246 Student Wellness

## **HUMAN RESOURCES: Dr. John T. Burrus**

Ms. Kresge motioned, seconded by Mr. Wisser to approve agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Personnel Regular appointment (pending receipt of all

required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Peter Gava	Custodian, 2 <sup>nd</sup> Shift	16.09/hr. + .45/hr. shift differential	PVHS	August 21, 2017
2.	Anthony Marconi	Custodian, 2 <sup>nd</sup> Shift	16.09/hr. + .45/hr. shift differential	IPVE.	August 21, 2017
3.	Michael Marconi	Custodian, 2 <sup>nd</sup> Shift	16.09/hr. + .55/hr. shift differential	IPVHS	August 21, 2017
4.	John Ewing	Custodian, 2 <sup>nd</sup> Shift	16.09/hr. + .45/hr. shift differential	PVI	August 21, 2017
5.	Kathleen Aurora	Registration Secretary	\$29,602 pro-rated	lΔdmin	Retroactive August 2, 2017
6.	Rebecca Handelong	Literacy Coach	no salary change	PVI	August 22, 2017
7.	Judith Bertsch	Head Cook	per CBA	PVHS	August 21, 2017
8.	Jeneen Liebegott	Building Secretary	\$28,146 pro-rated	IPVI	August 21, 2017

Approval of Agenda item #7.b. – The following leaves of absence: (employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Jillian Michaels	Teacher, PVMS	Family & Medical Leave	Fifty-nine (59)	September 27, 2017 - December 22, 2017
2.	Deena Boyne	Administrative Secretary	Intermittent Family & Medical Leave	One and one- quarter (1.25 - summer hours)	July 27, 2017
3.	Joyce Christman	Custodian, PVI	Family & Medical Leave	Eight and three- quarters (8.75 - summer hours)	June 26, 2017 - July 6, 2017
4.	Ann Bauer	Student Information Data Specialist	Family & Medical Leave	One and one- quarter (1.25 - summer hours)	July 5, 2017
5.	Ann Bauer	Student Information Data Specialist	Family & Medical Leave	One-quarter (.25 - summer hours)	July 6, 2017
6.	Ann Bauer	Student Information Data Specialist	Family & Medical Leave	One-quarter (.25 - summer hours)	July 10, 2017
7.	Ann Bauer	Student Information Data Specialist	Family & Medical Leave	One-quarter (.25 - summer hours)	July 11, 2017
8.	Ann Bauer	Student Information Data Specialist	Family & Medical Leave	One-quarter (.25 - summer hours)	July 12, 2017

9.	Ann Bauer		Medical Leave	One-quarter (.25 - summer hours)	July 13, 2017
10.	Curt Gower	Custodian	Medical Leave	Twelve and one- half (12.50 - Summer Hours)	June 27, 2017 - July 13, 2017
11.	Christie Borger	Teacher, PVE	Child Rearing Leave	Fifty-six (56)	October 18, 2017 with an anticipated return to service of January 18, 2018

Approval of Agenda item #7.c. – Resignations:

- 1. Michelle Miller, Para-Professional, PVI, effective August 21, 2017.
- Sarah Klein, German Teacher, PVHS, effective August 17, 2017.
   Denise Booth, Guidance Counselor, PVHS, effective August 18, 2017.
- 4. Sara LaBar, Part-time Para-Professional, PVHS, effective August 7, 2017. Sara wishes to remain on the sub list.
- 5. Candice Bustos, Part-time Librarian, PVE, effective August 7, 2017.
- 6. Suzanne Bongiovanni, Part-time Para-Professional, PVI, effective August 7, 2017.
- 7. Jenine Havens, Monitor, PVI, effective August 8, 2017. Jenine wishes to remain on the sub list.
- 8. Jennifer Adamski, Part-time Para-Professional, PVE, effective August 22, 2017.

Approval of Agenda item #7.d. - Retirement: Veronica Scrivens, Special Education Teacher, PVMS, effective July 27, 2017.

Approval of Agenda item #7.e. – Employee Handbooks as attached to the agenda:

- 2017 2018 Pleasant Valley High School Employee Handbook
- 2017 2018 Pleasant Valley Middle School Employee Handbook
- 2017 2018 Pleasant Valley Elementary and Intermediate Schools Employee Handbook

Approval of Agenda item #7.f. - Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Salary	Start Date
1.	David Lewis	PVHS Science Department Chair	Per Supplemental Contract	2017 - 2018 School Year
2.	Kathleen Balch			2017 - 2018 School Year
3.	John DeVivo	IN/HIGIC Lienariment ( nair	Per Supplemental Contract	2017 - 2018 School Year
4.	Susan Scully	School Counseling Department Chair	Per Supplemental Contract	2017 - 2018 School Year
5.	Amy Hafferty	Return to 100% teaching status - Music PVE	per salary schedule	2017-2018 School Year

Approval of Agenda item #7.g. – Transfers:

	Name	From	To	Effective Date
1.	Lydia Buck	Part-time Paraprofessional Associate, PVI		Beginning of 2017 - 2018 School Year
2.	II 1019 I Orene	Part-time Paraprofessional Associate, PVI		Beginning of 2017 - 2018 School Year
3.	Kevin Horvath	PVHS ICE Classroom	PVMS Special Education	Beginning of 2017 - 2018 School Year
4.	Lois Mann	IPV H Milicia		Beginning of 2017 - 2018 School Year
5.	Amy Hafferty	PVHS Music 64%	PVE Music 100%	Beginning of 2017 - 2018 School Year
6.	Brian Mucklin	Security Officer, Casual	Security Officer, Part-Time	August 28, 2017
7.	Salvator Rosato	Security Officer, Casual	Security Officer, Part-Time	August 28, 2017

8.	Il aura Macon-Caizzo	H/PE Teacher PVHS & H/PE Teacher PVE	H/PE Teacher PVHS	August 22, 2017
9.	Christine Konstantopoulos		H/PE Teacher PVHS (50%) & H/PE Teacher PVE (50%)	August 22, 2017

**ROLL CALL: 9-0 CARRIED** 

## CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #8.a. – Ms. Liddic, Mathematics Supervisor, provided a math update which was attached to the agenda.

# **SUPPORT SERVICES: Mr. Joshua Krebs**

Mr. Serfass motioned, seconded by Ms. Kresge to approve Agenda Item #9 as follows: Approval of Agenda item #9.a. – PVHS Summer School Teachers:

- Talitha Graham 2 Full 30 hour sessions
- Debra Stewart 2 Full 30 hour sessions
- Danielle Unger 2 Full 30 hour sessions

Approval of Agenda item #9.b. – 2017-2018 Supplemental/Co-Curricular Positions:

- A. Marching Band:
  - Marching Band Asst.: Mark Van Auken
  - Marching Band Asst: Chad Snyder
  - Marching Band Asst: Courtney Munier
  - Marching Band Equipment Manager: Holly DeVivo
- B. MS Musical:
  - Musical Asst: Rollene Gougher
- C. FBLA:
  - FBLA Advsior: Denise Hopely
  - FBLA Asst Advisor: Catherine Britton
- D. Computer Club HS:
  - Computer Club Advisor: Denise Hopely
- E. Resignations: Patricia Ripa as Garden Club Advisor

Approval of Agenda item #9.c. – 2017-2018 Fall Coaching Positions

- A. Field Hockey:
  - Varsity Assistant Coach Resignation: Kim Waldenmayer
  - Head Coach: Kim Waldenmayer
  - Varsity Asst.: Brittany Angelica
  - JV Asst: Cory Mc Keever
  - Jr. High Asst: Corin Owermohle
- B. Football:
  - Varsity Asst: Jeff Lazowski
  - Jr. High Asst: Benjamin Conklin
  - Volunteer: Stephen Freeman

Approval of Agenda item #9.d. – Permission to Discard / Recycle Electronics per lists attached to the agenda.

Approval of Agenda item #9.e. – Facility Use Requests:

A. Organization Forward Motion

Facility
Requested PVHS/PVMS Outdoor walking area

Purpose Women's Walking and Running Program

Tuesday's

Dates/Times August 15, 2017 - October 17, 2017

6:00pm - 7:30pm

Requestor Trish D'Imperio

Attendance 40 Tuition N/A

Fee by District Class 3- All Appropriate Fees Apply

B. Organization **PV** Bruins

> Facility **PVE Lobby**

Requested

Purpose Wrestling & Cheer Registration

September 6 & 7, 2017 Dates/Times 5:30pm - 8:15pm

Requestor Kristen Pierri Attendance 300 (Open House)

**Tuition** N/A

Fee by District Class 3- All Appropriate Fees Apply

C. Organization **PV** Bruins

Facility

**PVI** Lobby Requested

Purpose Wrestling & Cheer Registration

September 12-14, 2017 Dates/Times

5:30pm - 8:15pm Requestor Kristen Pierri

Attendance 300 (Open House)

Tuition

Fee by District Class 3- All Appropriate Fees Apply

D. Organization **PV** Bruins

Facility

PVHS Wrestling room and Old Auditorium Lobby Requested

Purpose Wrestling & Cheer Practice

Monday - Friday

Dates/Times October 30, 2017 - March 2, 2018

5:30pm - 8:30pm

Requestor Kristen Pierri

Attendance 65 **Tuition** N/A

Fee by District Class 3- All Appropriate Fees Apply

E. Organization **PV** Bruins

> Facility PVHS New gym, Lobby, and Concession stand Requested

Purpose Dual in The Den Tournament

November 12, 2017

Dates/Times 8:00am - 6:00pm

(Tournament Set-up - 11/11/17 - 6pm-9pm)

Requestor Kristen Pierri

Attendance 400 Tuition N/A

Fee by District Class 3- All Appropriate Fees Apply

F. Organization **PV** Bruins

> Facility **PVHS New Gym Lobby** Requested

Purpose Team Photo

November 20, 2017 Dates/Times 6:00pm - 7:30pm

Requestor Kristen Pierri

Attendance 65 **Tuition** 

Fee by District Class 3- All Appropriate Fees Apply Approval of Agenda item #9.f. – Field Trip Requests:

A. Organization: PVHS Marching Band

Teacher(s) Involved: James DeVivo Destination: West End Fairgrounds Purpose: Performance Opportunity

Date(s) 8/21/17

District Buses Needed: YEs Cost Per Student: N/A Cost for District: N/A

B. Organization: FBLA

Teacher(s) Involved: Denise Hopely

Destination: Kalahari State Leadership Workshop

Purpose: Leadership skills for officers to teach members upon return.

Date(s) 11/4/17 to 11/6/17 District Buses Needed: Yes Cost Per Student: N/A

Cost For District: \$1002.00 (cost for 2 student rooms and 1 advisor room)

Approval of Agenda item #9.g. – Revision of Supplemental Contract to include Summer Band Directors as was attached.

**ROLL CALL: 9-0 CARRIED** 

Mr. Krebs stated that Pleasant Valley participated in the energy audit today and we met our targets in all buildings for the two-hour response.

Agenda item #9.h. – Informational: District Event – August 18, 2017 through August 24, 2017 as provided.

## **BUSINESS MANAGEMENT: Ms. Susan Famularo**

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda item #10 as follows:

Approval of Agenda item #10.a. – Cafeteria Fund as was attached:

- A. Cafeteria Accounts Payable for August 10, 2017 Total amount: \$784.00
- B. Asset Cost Summary July 2017

Approval of Agenda item #10.b. – The following contracts:

- A. Fusfoo Media LLC. Requesting to extend the Initial Agreement through the end of the 2018-2019 school year.
- B. Four Diamonds Mini-THON Partnership Agreement. Pleasant Valley Elementary Mini-THON to be held February 16, 2018, 9:30 a.m. 3:00 p.m.
- C. Agreement for Consultant Services for two (2) three (3) hour Poverty Simulation professional development sessions to be held on August 23, 2017. Cost: \$1,080.
- D. Beverly H. Kraut, Speech Pathologist. Cost: Not to exceed \$2,500. Independent Evaluation for a Pleasant Valley School District Student.
- E. CSI. Cost: \$8,986.00. PVI Main Entrance Door Access System Replacement and additional functions.
- F. Mad Science of Lehigh Valley. Cost: \$95 per participant. Eight (8) week after-school program to be held at Pleasant Valley Elementary School for the 2017-2018 school year. Two (2) free introductory assemblies.

Approval of Agenda item #10.c. – Change Order - Multiscape, Inc.: Change Order Number: 001 - Deduct \$7,923.25 for Pleasant Valley Intermediate Ramp-and-Stairs.

Approval of Agenda item #10.d. – VisionQuest Agreement as per attached, effective 7-19-2017 to 6-30-2018.

Approval of Agenda item #10.e. – Resolution that David Piperato, Superintendent, be able to complete electronic signatures in eGrants.

Approval of Agenda item #10.f. – Payment from Bond Fund:

The following invoices are recommended for payment from the Bond Fund as indicated: 2006 Bond Fund as per attached \$253,838.87

Approval of Agenda item #10.g. – Release of taxes: Township of Eldred, per attached.

Approval of Agenda item #10.h. – West End Ambulance Contract: Agreement with the West End Ambulance Association to provide stand-by coverage during the five (5) Boys Varsity Football home games and one (1) Boys Varsity Cross Country home game for the fall 2017-2018 season at the cost of \$200 per event for a total of \$1,200.

Approval of Agenda item #10.i. – Procurement Card - Amended list of Card Holders per attached.

Approval of Agenda item #10.j. – Advertisement for Sealed Bids:

- Spring Athletic Supplies and Equipment
- Snow Removal

**ROLL CALL: 9-0 CARRIED** 

Agenda item #10.k. - Informational: Student Activity Accounts -

Beginning Balance, July 1, 2017: \$241,956.29

Add Receipts: \$3,871.19 Expenditures: \$5,391.85

Ending Balance, July 31, 2017: \$240,435.63

**SOLICITOR:** Robert Kidwell, Esq. – No report.

# PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould welcomed Mr. Piperato and Mr. Cocuzzo to their first Board meeting and wished them well.

Ms. Kresge welcomed Mr. Piperato and Mr. Cocuzzo. Also, she thanked all who attended the funeral services for former Superintendent Frank A. Pullo. Ms. Kresge stated that Dr. Pullo was an outstanding administrator. Ms. Kresge also congratulated Seth Slavin on all his accomplishments.

Mr. Serfass welcomed Mr. Piperato and Mr. Cocuzzo. In addition, he congratulated Seth Slavin for all his accomplishments.

## PLEASANT VALLEY CITIZENS:

Ms. Mary Anne Clausen, Eldred Township resident and Chairman of the Board, expressed thanks to the Board for the exoneration of taxes on property known as the Old Mill. She said they now can acquire title to a piece of property in Kunkletown.

Ms. Kresge referred to information that there is a school bus driver shortage nationwide. Mr. Krebs stated that we are not affected at this time.

# **ADJOURNMENT**

There being no further business to come before the Board, Mr. Wunder motioned, seconded by Mr. Serfass to adjourn the meeting at 8:37 PM.

**CARRIED** 

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: August 24, 2017 @ 8:00 PM